



MINUTES

Meeting	PTFA Meeting
Venue	Staff Room, St John's C.E School
Date / Time	26.09.18 / 6pm

No	Notes / Action Points
1.	<p>Present – Karen Cartwright, Helen Rimmer, Gillian Miller, Sarah Forshaw, Emma Simpson, Laura Wright</p> <p>Apologies: Kelly Baldwin, Jodi Muirhead, Claire Snead</p>
2.	<p>Matters arising not covered elsewhere on the agenda</p> <p>Father's Day – successful event raising £119.13 for PTFA funds. Valedictory – very enjoyable evening for all who attended and lots of positive comments received via the PTFA Facebook page Summer fair – a fantastic evening raising £1,230.53 for PTFA funds</p>
3.	<p>Financial Report The balance at end of the school year was £3,805.29. The current balance is £3,616.36.</p>
4.	<p>Infant and Junior discos – 5 October 2018 A great response had been received for volunteers via the PTFA Facebook page, tuck shop items and stall gifts have been purchased.</p> <p>Recycle4schools collection – 15 October 2018 Advertised on PTFA Facebook page and text message to be sent to parents.</p> <p>Parents evening – 18 October 2018 PTFA will serve tea and coffee refreshments and will promote the Movie Night and</p>

	<p>matched funding.</p> <p>Movie night – 9 November 2018 Following completion of the parent survey at the end of the school term, holding a movie night was a popular response for future events. It was agreed that the PTFA will trial this with a movie night for Juniors only to gauge response. It was agreed that Juniors would vote on which movie they would like to see on the night from a selection of PG films. Juniors will be able to come in pyjamas and bring a cushion. Tickets will be available via the school office for a charge of £3.50 to include a drink and popcorn. By purchasing a ticket, parents are giving their permission that their child(ren) can watch a PG film.</p> <p>Christmas Fair – 7 December 2018 Bouncy castle booked, raffle donation letters have been written and posted. Stalls booked – Face painting, Christmas decorations, gifts and cards. GM to contact Summer Fair stall holders to see if they would like a stall at the Christmas Fair. Potential singer has been booked and school choir will open the fair. Santa Storytime was successful last year, it was agreed that this would be built on and repeated this year for £2.50. GM to provide feedback from the event last year for consideration.</p> <p>Secret Santa – 13 / 14 December 2018 LW to organise purchasing secret Santa items, volunteers to be recruited nearer the time.</p> <p>Proposed craft event – 5 December 2018 It was proposed at the meeting that a Christmas craft event for the infants would be organised. LW agreed to take the lead in organising and running the event. It was suggested a £5 charge be made for each of the 20 spaces available, a snack will be provided. Craft items would potentially include decorate a plate for Santa, Christmas card and tree decoration making. Further details to be provided by LW at next meeting.</p>
5.	<p>Headteacher’s Wish List</p> <p>A request has been made for 15 iPads for the Juniors.</p>
6.	<p>Any Other Business</p> <p>AGM will take place in February 2018.</p>

Date and time of the next PTFA Meeting:
Date: 7th November 2018
Venue: St Johns staff room
Time: 6pm