



## MINUTES

<b>Meeting</b>	PTFA Meeting
<b>Venue</b>	Staff Room, St John's C.E School
<b>Date / Time</b>	15 February 2019 / 9 am

No	Item
<b>1.</b>	<p><b>Welcome and apologies</b> Present - Helen Rimmer, Laura Wright, Keith Tyson, Claire Snead, Sarah Forshaw, Emma Simpson</p> <p>Apologies – Helen Evans, Jodi Muirhead, Karen Cartwright, Gill Miller</p>
<b>2.</b>	<p><b>Matters arising not covered elsewhere on agenda</b></p> <ul style="list-style-type: none"> <li>• Infant and Junior Glow Parties – 1 February 2019 - £469.57 raised. Had Good feedback, 'Let's dance' on screen and introduction of spot prizes were well received.</li> <li>• Suggested future disco theme cycle for new school year:               <ul style="list-style-type: none"> <li>- October – Halloween Disco</li> <li>- February - Valentine Friendship disco</li> <li>- May – Glow Disco</li> </ul> </li> <li>• May 2019 Disco – Hawaiian theme</li> </ul>
<b>3.</b>	<p><b>Finance Update</b> Balance is currently £3,681.24.</p>
<b>4.</b>	<p><b>Spring Term Events Planning</b></p> <ul style="list-style-type: none"> <li>• Parents Evening – 28 February 2019. Laura, Sarah and Helen to serve complementary tea and coffee during the afternoon/evening. The PTFA display board will be used to advertise upcoming events</li> <li>• AGM – 8 March 2019 – Role descriptions and nomination forms will be sent out after half term.</li> <li>• Family Easter Egg Trail - It was discussed that although it is a very good idea there are already several events around Easter time and perhaps try to do it at another occasion (scarecrow festival was mentioned)</li> </ul>

	<ul style="list-style-type: none"> <li>Chocolate Bingo – 29 March 2019 – ‘Break the Rules’ (non-uniform day) in exchange for chocolate donations. It was agreed to offer pre-ordered Hot Dogs and jacket potatoes. Nachos, sweets and soft drinks will also be on sale during the evening. It was agreed that no alcohol will be on sale this year. Hampers to be made up from supermarket donated vouchers and chocolate as prizes.</li> </ul>
5.	<p><b>Headteacher’s Wish List</b></p> <p>Canopy for reception area was re-discussed and all attendees agreed it would be a good idea to fundraise for it</p>
6.	<p><b>Any Other Business</b></p> <ul style="list-style-type: none"> <li>Summer Fair - Change of date to 21st June 2019</li> <li>Discussed Book Trust’s Pyjamarama event on 7 June 2019. Needs to be looked into further</li> <li>Date and time of next PTFA meeting – 15 March 2019, 9 am in the Staff Room.</li> </ul>