



## MINUTES

Meeting	PTFA Meeting
Venue	Staff Room, St John's C.E School
Date / Time	15 March 2019 / 9 am

No	Item
1.	<p><b>Welcome and apologies</b></p> <p><b>Present</b> - Helen Rimmer, Sarah Forshaw, Helen Evans and Laura Wright</p> <p><b>Apologies</b> – Claire Snead, Keith Tyson and Emma Simpson</p>
2.	<p><b>Matters arising not covered elsewhere on agenda</b></p> <ul style="list-style-type: none"> <li>• Parents Evening – 28 February 2019 – good feedback received from parents</li> <li>• AGM – 8 March 2019 – minutes of meeting, Chair's Report and Finance Report to be sent to parents.</li> </ul>
3.	<p><b>Finance Update</b></p> <p>No discussed at today's meeting</p>
4.	<p><b>Spring Term Events Planning</b></p> <p><b>Recycle4School – 18 March 2019</b> Bags have been placed in school bags, collection is 9 am Monday 18 March 2019</p> <p><b>Mother's Day Secret Room – 27/28 March 2019</b> It has been agreed to change the dates of the Mother's Day Secret Room to Wednesday 27<sup>th</sup> and Thursday 28<sup>th</sup> March 2019. Use of the School Gateway will be the PTFA's preferred method of payment now that there is no longer a bank in the village. Volunteers for both dates will be requested via the PTFA Facebook page and school newsletter to help children choose their gift, write a label and have their gift wrapped ready to be taken home.</p> <p><b>Chocolate Bingo – 29 March 2019</b> A non-uniform day will be held on Friday 29 March 2019 in exchange for donations to the</p>

	<p>chocolate bingo event. Raffle tickets will be sold during morning drop off and at Celebration Assembly on Friday 29 March and also at the Chocolate Bingo event. Volunteers to be requested via the PTFA Facebook page and school newsletter to help set up the event and help on the tuck shop stall during the event.</p> <p><b>Egg and Spoon Races – 4 April 2019</b> All planned.</p>
5.	<p><b>Headteacher’s Wish List</b></p> <p>None made</p>
6.	<p><b>Any Other Business</b></p> <ul style="list-style-type: none"> <li>Friday 26 April 2019 at 9 am in the Staff Room</li> </ul>